

Monday July 6, 2020; 6:00-7:00 PM

Zoom Video Conference: <https://zoom.us/join>

Phone: 1-669-900-6833

Meeting ID: 868 1712 2845

Password: 806675



## BOARD OF DIRECTORS MEETING MINUTES

### In Attendance

Board Members Present: Faye Yoshihara, Jerry Paul, Bob Morris, Henry Storch, Eliza Mason, Larry Lee, Graham Trask (Larry and Graham called in after vote on Consent Agenda)

Board Members Absent:

Associate Directors Present:

Associate Directors Absent: Rana Foster, Mark Taratoot

Staff Present: Holly Crosson, Laura Brown, Heath Keirstead, Teresa Matteson, Donna Schmitz, Linda Lovett (minutes)

Staff Absent:

Others Present: Amy Kaiser/NRCS

Others Absent: Eric Nusbaum, ODA SWCD Operations Specialist

### Call to Order

[Yoshihara] 6:00 pm

### Introductions, Public Comments, Announcements

### Additions/Changes to Agenda

Jerry: Add discussion of auditor's questionnaire

### CONSENT AGENDA

- **Approve draft budget hearing/board meeting minutes from June 1, 2020;** Discussion: none
- **Approve Financials (5/31/20);** Discussion: none
- **Approve Budget Resolution FY2020-2021-- Add \$239,915 in OWEB funds for the J2E River to Ridge Diversity Project (grant #220-3033-17054);** Discussion: none
- **Adopt revision to original budget categories for MMT grant # 18040175 (DEI Process for the Confluence);** Discussion: none

Approve Consent Agenda; MOTION/2<sup>nd</sup>: Henry/Jerry; (Unanimous 5/5)

### REGULAR AGENDA

#### NRCS/Staff Reports

Amy: Staff Updates: New engineer, Mark Snyder; Vacancy - Cultural Resource Specialist. Teresa created NRCS info page on BSWCD website. Updated CIS FY21 priority areas. Will know more about funding by end of July.

Holly: Working on fiscal year close-out; COVID-related info; Confluence issues.

Donna: CREP plans, closing out projects, writing reports.

Teresa: Finished soil sampling, getting ready to submit for SIA monitoring proposal.

Heath: NPS - 195 orders placed in last month; DEI - finalized funds distribution strategy, starting brownbag lunch series; all organizations have assessment reports completed and are working on interim or longer term action plans; will discuss all board and staff trainings.

Laura - Taking river site photos; working on reports; postponed Paddle and Pulls but brainstorming ways to get people on the river. Invasives program has slowed, but Benton County public works did a knapweed pull.

Linda - Learning about and preparing for audit.

#### Director Reports

Jerry: Captured and pinned carpenter bees in picnic table of Faye's neighbor. Killed the rest because they are invasive from Alabama.

All documents referenced in these minutes are a part of the official record and can be distributed upon request.

Henry: Continuing DEI work with Heath, Holly, Laura.

Bob: Nothing to report.

Larry: Sheltering in place, working on farm, dealing with tansy ragwort.

Grahm: Working in Ashland, moving equipment to Molalla.

Faye: Jerry coming to talk about bees with neighbors doing permaculture work.

Eliza: Using iNaturalist app to identify insects.

#### **Addition to Agenda: Audit Letter**

Jerry: Three new questions this year, including one regarding conflict of interest. Does this pertain to Consent Agenda item where Grahm had to recuse himself from vote?

Holly: Clarified policy about stating a conflict and Grahm's situation.

Larry: Did not receive the Auditor letter; Linda will send Larry hard copy.

#### **The Confluence Update: Steering Committee, work with Lori Stephens - architect, and DEI process**

Holly: Meeting July 9: Steering Committee will vote on adding Benton Community Foundation as a core partner; redesigning to reduce costs, increase income. Alan Ayres anticipates completing building shell in December 2021, move-in six months later. Greenbelt hosting public tour with Alan July 8 at 3pm, tour for Steering Committee on July 29 at 3pm.

Jerry: We now have a contract with architect Lori Stephens for specific design work and to answer questions about costs to outfit our space.

Heath: Working on logo creation; updated DEI status for BSWCD and Confluence.

#### **OACD Director survey about eligibility criteria to serve on SWCD Boards in Oregon**

Faye: Survey is an opportunity to speak about revising eligibility criteria. It has been hard to fill seven positions with the 10-acre ownership requirement in place; forces some to be in Associate or At Large positions.

Holly: OACD wants all directors to fill out the survey. Linda will compile results anonymously for submission to OACD by August 20. We will get results for the entire state. These types of changes are done by statute or rule making, so this is not a fast process. Refer to background paper for more about zones and why we have them.

#### **Voter pamphlet information for upcoming November Director elections**

Faye: Recommend directors up for election submit statement to voter's pamphlet; costs \$25, good opportunity to promote the district. Can draw from BSWCD materials, needs photo less than two years old.

#### **Staff telework stipend (\$75) for July 2020?**

Motion: Approve a \$75 stipend for each staff member for the month of July 2020.

MOTION/2<sup>nd</sup>: Bob/Grahm; (Unanimous 7/7)

#### **Board meeting schedule - August recess? September meeting date of 9/8 or 9/9?**

All agreed to August recess and to suggestion to approve telework stipend for August.

Amend Motion: Approve a \$75/month stipend for each staff member for July and August 2020.

MOTION/2<sup>nd</sup>: Bob/Grahm; (Unanimous 7/7)

Because of Labor Day, September meeting will be on Tuesday, September 8.

#### **Meeting Adjourned**

**[Yoshihara]** 7:02 pm