

Monday, November 2, 2020; 6:00-7:00 PM

Zoom Video Conference: <https://zoom.us/join>

Phone: 1-669-900-6833

Meeting ID: 895 8659 3792

Passcode: 476617



## BOARD OF DIRECTORS MEETING MINUTES

### In Attendance

Board Members Present: Faye Yoshihara, Bob Morris, Henry Storch, Graham Trask, Jerry Paul, Eliza Mason

Board Members Absent:

Associate Directors Present: Sierra Linnan Smith

Associate Directors Absent: Rana Foster

Staff Present: Holly Crosson, Laura Brown, Heath Keirstead, Teresa Matteson, Donna Schmitz, Linda Lovett (minutes)

Others Present: Eric Nusbaum/ODA (left at 6:30 for Siuslaw board meeting); Marcella Henkels, Kerry Hastings (public)

Others Absent: Amy Kaiser/NRCS

### Call to Order

[Yoshihara] 6:00 pm

### Introductions, Public Comments, Announcements, Additions/Changes to Agenda

Board and staff introduced themselves to Marcella Henkels and Kerry Hastings, who are interested in serving as directors. Marcella lives in Zone 2. She is a retired USDA plant pathology researcher. She owns eight acres of mixed pasture and oak savannah and has raised cows and been involved in 4H. Kerry lives in Zone 5 (Monroe), where she owns 20 acres of woodland, orchard, and grape vines. She is a retired PhD soil chemist.

### CONSENT AGENDA

- **Approve draft board meeting Minutes – Oct 5, 2020;** Discussion: none
- **Approve Financials (9/30/20);** Discussion: none
- **Adopt Budget Resolution FY2020-2021-06. Updated Public Contracting Rules and Procedures (from September board meeting discussion);** Discussion: none
- **Adopt Budget Resolution FY2020-2021-07. Add \$10,123 in OWEB Small Grant Funds for Fackrell Soil and Water Improvement;** Discussion: Jerry asked to pull the resolution from the Consent Agenda because of apparent discrepancies with information in Donna's staff report.
- **Staff telework stipend (\$75) for November 2020;** Discussion: none

Motion to approve Consent Agenda; MOTION/2<sup>nd</sup>: Bob/Graham; (Unanimous 6/6)

Further discussion: Eliza noted a typo in the Treasurer's report, an "if" at end of sentence on line 5.

MOTION to approve Treasurer's report as corrected: Graham/Henry; (Unanimous 6/6)

### REGULAR AGENDA

#### NRCS/Staff Reports

Holly: New OSHA rules, still in draft, require the district to write a COVID risk assessment and infection control plan and to train all staff. HR Answers is offering training that will help us comply. Will attend OACD annual meeting on November 10. The meeting is all day but can tune in to specific parts; directors should have received the agenda. Faye, Jerry, Bob, Graham and Holly will meet on Friday to review the draft audit, which will be on the December board agenda.

Teresa: Working with Donna on focus area for SIA and will do site visit this week. The Willamette Valley Regenerative Landscape Coalition planting at Central Park was featured in the Gazette Times:

[https://www.gazettetimes.com/news/local/landscaping-group-brings-new-planting-vision-to-life-at-covallis-park/article\\_dbd84944-b58c-51d8-998d-d97f4f0ce7b1.html#tracking-source=home-top-story](https://www.gazettetimes.com/news/local/landscaping-group-brings-new-planting-vision-to-life-at-covallis-park/article_dbd84944-b58c-51d8-998d-d97f4f0ce7b1.html#tracking-source=home-top-story)

Heath: Working on bulb sale with Laura and Teresa and on DEI trainings and action plan for Confluence. Seeking input on outreach topics: Faye suggested watershed councils because they are likely to be hit hard by the economic downturn.

All documents referenced in these minutes are a part of the official record and can be distributed upon request.

Laura: Working on feasibility of using mechanical control for aquatic invasive species; looking at impacts on turtles, fish, etc. Working with USFWS and other organizations on benefits of small ponds. Attended first Cooperative Weed Management Area meeting since COVID-19 shutdown, which has had a heavy impact on volunteers.

Donna: Confirmed that the details in Budget Resolution FY2020-2021-07 are correct and that her staff report was incorrect on those same budget numbers.

Linda: Responded to public inquiries about director eligibility requirements and BSWCD zones. Worked with Heath to get information on the website.

Motion to accept Budget Resolution FY2020-2021-07; MOTION/2<sup>nd</sup>: Jerry/Bob; (Unanimous 6/6)

### **Director Reports**

Eliza: Working last weekend at farm store, planting table grapes. Shared link to a free online event, the Virtual Adaptive Ag Water Symposium: [https://mcusercontent.com/5adecd0416da2c6b03b019e1e/files/8dd39c2b-0797-4363-a12b-5f1e795b650e/Flyer\\_Virtual\\_Adaptive\\_Ag\\_Water\\_2020.pdf](https://mcusercontent.com/5adecd0416da2c6b03b019e1e/files/8dd39c2b-0797-4363-a12b-5f1e795b650e/Flyer_Virtual_Adaptive_Ag_Water_2020.pdf)

Henry: Still have bees at the coast, but weather is holding so continuing to work there.

Grahm: Finished another busy restoration season; now working on farm.

Bob: Enjoyed DEI training; looking forward to winter and getting work done.

Jerry: Attended PFC, DEI, and Confluence meetings. Regarding Bee Buddies, it was a bad year for mason bees; last year had 40,000 cocoons, this year only 2700.

Faye: Last month seeded native plants and had great germination. Now working on slash piles for burning and looking for someone to use it for biochar.

### **Approve Employee Handbook update**

Holly: Packet has a one-page summary with changes made this round. Most changes were legal or required by BOLI.

Directors noted that the page numbers were off on the paper copies that were mailed, so they decided to wait to approve the handbook until the December meeting to make sure nothing is missing.

### **Approve Social Media Policy (draft in packet)**

Holly provided background on the origins of and need for the policy.

Motion to approve Social Media policy; MOTION/2<sup>nd</sup>: Grahm/Henry (Unanimous 6/6)

### **Approve moving Board of Directors meeting to second Monday of the month**

Packet has a summary of proposal. Jenny's workload has increased significantly because of audit requirements. It is difficult for her to get financials done in time for Holly to review. Eric confirmed that the board can meet any day it wants. No staff or directors were opposed to the change or had conflicts.

Motion to hold meetings on second Monday of month starting February 2021; MOTION/2<sup>nd</sup>: Bob/Grahm (Unanimous 6/6)

### **The Confluence Building Update**

Jerry was very positive about the bid from McKenzie design firm to do permit work and to give the Confluence a consistent look and feel across organizations, but Confluence members balked at the cost (\$91k). Others had the idea to have volunteers to do the bulk of the work and then have McKenzie review, but Jerry thinks this is too heavy a burden to put on non-professionals. Nothing needed from the board at this time.

### **The Confluence DEI Trainings – board or staff feedback after 10/8 and 10/29?**

Holly encouraged all to provide feedback on the DEI trainings. Eliza said she has learned a lot but would like the sessions to be shorter. Sierra said it has been good to dig deeper into DEI concepts and interesting to get to know other members of the board and Confluence. Bob has enjoyed the Learning Lunches.

### **Meeting Adjourned**

[Yoshihara] 7:05 pm