

Monday, April 11, 2022; 6:00-6:45 PM
Phone: 1-669-900-6833
Meeting ID: 844 6825 0202
Passcode: 640956



BOARD OF DIRECTORS MEETING MINUTES

In Attendance

Board Members Present: Nate Johnson, Bob Morris, Jerry Paul, Eliza Mason, Henry Storch, Faye Yoshihara (Emeritus)

Board Members Absent: Grahm Trask, Kerry Hastings

Associate Directors Present: Marcella Henkels, Rana Foster, David Barron

Staff Present: Holly Crosson, Michael Ahr, Donna Schmitz, Teresa Matteson, Linda Lovett (minutes)

Others Present: Amy Kaiser (NRCS)

Call to Order

[Johnson] 6:08 pm

Introductions, Public Comments, Announcements, Additions/Changes to Agenda

Holly asked to add a discussion about the upcoming general election since she had recently received information from ODA.

CONSENT AGENDA

- **Approve draft board meeting Minutes – March 14, 2022:** Discussion: none
- **Approve Financials for 2/28/22;** Discussion: none
- **Approve Budget Resolution No. FY2021-2022-11: \$12,100 for Horse Island restoration from OWEB Small Grant No. 09-22-002-20225:** Discussion: none

MOTION: Approve Consent Agenda: Jerry/Bob (vote 5/5)

REGULAR AGENDA

Director suggestions for board meeting presentation topics (by staff and outside presenters)

Holly: Michael, Teresa, and Donna have all presented, but what other topics are directors interested in? Could be a presentation from staff, such as more detail on projects in the grants summary, or from an external group, such as the Mid-Willamette Beaver Partnership, who talked at the NRCS workgroup. Ideas included:

- Oak restoration
- Invasive weeds—photos, fun facts
- Team up with other organizations, such as Institute for Applied Ecology or Conservation Biology Institute to understand how we might team up with them or offer services.

Budget Committee Meeting discussion (virtual meeting, staff presentations, role of BC, etc.)

The meeting is scheduled for May 23 from 6:00-7:15 via Zoom. Holly connected with Liz Brooks, whose term has expired, and Liz wants to stay on the Committee. Do directors want staff presentations at the meeting? Historically, meetings were longer and staff had a slide show about accomplishments, but for the past two years we have submitted the annual report and had just one slide listing accomplishments for the year.

Faye noted that part of the rationale was that the annual report is beautifully done and since Budget Committee members typically do not attend the annual meeting, it probably is the first time they have seen it.

Nate suggested forgoing presentations since everyone is busy, unless there is something staff want to share.

Strategic Planning document review/approval timeline

Holly: Staff will have a meeting on April 14 facilitated by Consultant Amy Stork to talk about revenue generation. Amy will provide a new draft of the strategic direction document within 24 hours of that meeting. Holly and Michael will review it, then send it to all staff, board, and associates. There will be a deadline for comments and Amy will incorporate them into

All documents referenced in these minutes are a part of the official record and can be distributed upon request.

the draft. The May board meeting will be the last time for discussion of the plan as a group. It will be approved at the June 13 budget meeting/board meeting.

District use of Contractors

At the Personnel and Finance Committee meeting there was discussion about using contractors to save money and expand the District's impact. Staff want directors to be aware of their widespread use of contractors. The District regularly uses Jenny Brausch for bookkeeping services; Advantage Computing for IT needs; Abide Web Design; and Koontz, Blaquez for the annual audit. Holly noted that she recently signed a three-year audit contract, which locks us in at a lower price. Michael added additional contractors that he, Donna, and Teresa use to complete grant projects:

- Vegetation contractors to cut blackberries and trees or do planting.
- Marys River Watershed Council helps with ODA-funded water quality monitoring work in Upper Muddy Creek Strategic Implementation Area.
- Willamette Riverkeeper on aquatic invasive species, specifically Paddle and Pull events.
- Luckiamute Watershed Council for project management on Donna's J2E project.
- Red Hill Soils does soil classification work for Teresa's TA grant.

November 2022 Election

Five of seven directors will be on the general election ballot. Jerry and Eliza are the only two that will not. We will get paperwork from ODA. Bob and Nate terms are through 2024, but since they were appointed, they need to run in 2022. Please let Holly know if you do not plan to run.

- Bob does not plan to run.
- Henry does not plan to run but wants to stay on as an associate.
- David is interested in running for Zone 1.

Holly and Faye encouraged directors running to include something in the voters' pamphlet. This can reduce calls to staff seeking information about candidates and is an opportunity to talk about the work of the district.

Additional questions

Nate had questions from his reading of staff reports. Staff answered questions about the revenue strategy meeting, the Willamette Mainstem Cooperative and Benton CWMA, how and why ODA designates a "property of interest," and Donna's work within the SIA to improve watershed health.

Jerry answered Nate's question about the check register. Until the April packet, directors had not received the check register, but it will be included in the future.

Marcella asked about the requirement for directors to have a conservation plan. Michael has a template that he used for Bob's property. Linda will send the information to all directors to see the eligibility requirements. It is also on the District's website under "Director Elections."

Meeting Adjourned

[Johnson] 7:06 pm