

Monday, July 11, 2022; 6:00-7:00 PM
Phone: 1-669-900-6833
Meeting ID: 844 6825 0202
Passcode: 640956



BOARD OF DIRECTORS MEETING MINUTES

In Attendance

Board Members Present: Nate Johnson, Bob Morris, Jerry Paul, Henry Storch, Eliza Mason, Faye Yoshihara (Emeritus)

Board Members Absent: Kerry Hastings, Graham Trask

Associate Directors Present: Marcella Henkels, Rana Foster, David Barron

Staff Present: Holly Crosson, Michael Ahr, Teresa Matteson, Donna Schmitz, Linda Lovett (minutes)

Others Present: Lexi Gardner (NRCS)

Call to Order

[Johnson] 6:01 pm

Introductions, Public Comments, Announcements, Additions/Changes to Agenda

Additions to agenda: Nate asked to discuss the board meeting length, whether to format staff reports to align with Strategic Plan goals, and whether to discuss staff reports as part of the regular agenda.

CONSENT AGENDA

- **Approve draft minutes from June 13, 2022 Budget Hearing and Board Meeting:** Discussion: none
- **Approve Financials for 5/31/22:** Discussion: none

MOTION: Approve Consent Agenda: Bob/Eliza (vote 5/5)

REGULAR AGENDA

Approve final wording on 2022-2027 Strategic Plan Goals

At the June meeting, Jerry suggested rewording the goals. The new language is in the packet. Eliza said she liked the new wording. There was no further discussion.

MOTION: Approve revised wording of Strategic Plan Goals: Nate/Eliza (vote 5/5)

Questions about FY23 Work Plan

The plan was approved in June, but the board asked to add the percentage of time staff spend on goals and activities. Holly noted that this is a work in progress and that the percentages are approximate. If there are no percentages listed, that doesn't mean a staff member doesn't work on that thing. The annual and wellness leave numbers are inconsistent because of differences in staff accrual and use, but it is included to account for time that staff are not working.

There was no further discussion. The board will check in on the work plan quarterly.

Election Update

Linda reviewed upcoming deadlines for directors running in the November election. The Declaration of Candidacy and Petition for Nomination Signature Sheet need to be submitted to ODA between July 21 and August 30. Signatures need to be verified by Benton County Board of Elections before submitting to ODA, so allow plenty of time. All instructions are in the packet. See the Benton County Elections website for instructions on how to submit a candidate statement for the voter's pamphlet.

Details of informal gathering/catered dinner and wetland/riparian restoration tour at Faye Yoshihara and Kevin Kenaga's

The gathering is scheduled for August 8 from 5:30-7:00. There will be a catered dinner at the Soap Creek School House. Parking is available. Faye will give Linda contact info for Pupuseria Del Valle, a vendor at Common Fields. All documents referenced in these minutes are a part of the official record and can be distributed upon request.

Linda will get food preferences from directors and staff and coordinate payment with vendor. Staff will work out other details such as drinks, dessert, utensils, etc. Space is available to bring guests, but please RSVP so Linda knows how much food to order.

Decide on board meeting agenda format

Holly sought feedback on the agenda format and on whether directors want staff reports to be organized by goals as well. Bob said he would like goals included in staff reports, but with just their numbers. Eliza liked the way Teresa did her staff report. Jerry would like to see staff reports connected to work plans as well, such as by listing the task under the goal, so that directors know that staff are working on what the board has approved. Bob noted that this is also a good way to evaluate whether staff are spending more time on one part of work plan than others. If so, the plan may need reevaluation. Eliza suggested that the tasks be assigned numbers or letters for easy reference. Holly said the reports need to provide a level of detail for the board to see that we're following the strategic direction, but not at the level of micromanaging. She suggested staff discuss and bring back an example that directors can react to. Directors agreed to that approach.

Additions to agenda

Length of board meetings: Meetings have been from 6:00-7:00pm as a pandemic accommodation, but Nate does not want to limit meetings to an hour if discussion is still going and the topic merits. Holly added that additional time would allow for more presentations or for staff to discuss highlights of staff reports. Directors agreed to resume 90-minute meetings, with staff report Q&A to be added as an agenda item.

Staff Report Q & A: There were questions about Grand Ronde native nursery tour (Donna), Oregon Agricultural Trust (Holly), and strip tillage event and what Teresa's new intern is doing. Lexie sent this link about strip tillage: https://www.capitalpress.com/ag_sectors/research/western-innovator-second-try-a-charm-for-reduced-tillage/article_6eef3526-f300-11ec-913c-1fcda8dece33.html

David mentioned that on July 23rd there will be a program to dedicate the Shipley family homestead at Newton and James St. in Philomath. See the City of Philomath website for details. Teresa also sent: <https://oregontic.com/news-press/historic-marker-dedication-on-july-23rd-shipley-family-homestead/>

Holly said she had received an email from Cliff Hall about the transfer of 155 acres of the Hall's Kings Valley property to the Kings Valley Community Trust. Cliff has asked KVCT to connect with BSWCD to do some joint events. Staff will brainstorm about how the District might collaborate with KVCT.

Meeting Adjourned

[Johnson] 7:29 pm