

Draft MINUTES

Benton County CWMA STEERING COMMITTEE January 6, 2014

BSWCD Conference Room
456 SW Monroe Ave., Suite 110
Corvallis, Oregon

Present:

Holly Crosson, BSWCD
Kristen Larson, Luckiamute WC
Cindy McCain
Henry Storch
Maggie Livesay, OSU Extension
Xan Augerot, MRWS

Heath Keirstead, BSWCD
Maggie Livesay, OSU Extension
Peter Kenagy, Farm Bureau
Laurie Starha, Benton County Public Works
Vern Holm, WIN

I. ADMINISTRATION

- Meeting opened at 11:05 a.m. with introductions
- Maggie moved to approve the June minutes; Peter seconded; All approved

II. BYLAWS/DECISION MAKING/FRIENDS & PARTNERS

- Heath brought up discussion regarding changing the "friends" requirement in the Bylaws. Suggest change Article II, section 2, last line reads: *Only representative from Partner Organizations may serve on the steering committee and vote at full group meeting.* Change to read: *Only representative from Partner Organizations may **vote** on the steering committee and at full group meetings.* Xan moved to approve the changes to the Bylaws; Kristen seconded the motion. All approved with changes.
- MOU's change to 5 years starting in 2014 send an addendum to the partners. **ACTION: Heath will send out addendums to all partners and request signing to update MOU's.**
- Post draft grants on website for review and request members to review and comment back. An operations policy should be developed outlining process if CWMA is going to submit grants. A review of the grant document would need to be done prior to submission (**Heath – you were writing verbiage about this. Please insert**). Laurie moved to accepted the Grant Submission Policy; Maggie seconded; All approved.

III. REVIEW EFFORTS OF ACTION TEAMS

- Review progress on weed board research. Need to look at funding strategies before 2015. Idea of a fee verses a tax levy. Solution would need to be long-term and sustainable. EDRR Actions: problem with getting ODA to conduct an assessment. This would not stop the CWMA from doing their own risk assessment.
- The Outreach Campaign

- Several of the partners donated money towards getting the logo made. Should be completed in about 6 weeks. Need to come up with information on what is the CWMA and why should anyone be interested. Who and how to do outreach.
- The Species List
 - The group has added agricultural species to the list. The group would like to see the use of imap invasive used more. At the general meeting have the Species and Landscape committees provide information on 5 EDRR success species and 5 habitat modifiers.
- Landscape Level Priorities
 - Need to meet and need additional members.
 - Looking at the cost benefit analysis of a County Weed Board. Would be important to put together an annually report for the BOC on what the CWMA has accomplished.
- Weed Board Research

IV. GRANTS

- Looking at funding for a mobile app and pulling together initiative. Possible OWEB outreach grant.

V. NEXT FULL GROUP MEETING

- Henry's presentation of 5 & 5
- Change in the Bylaws
- Ask each Action Team to put together an outline of accomplishments in 2013 and a program of work/priorities for 2014.
- Small breakout groups
- Discuss top priorities of the CWMA
- Speakers: Henry on the 5 & 5 presentation and Crystal

VI. OTHER

VII. ADJOURNMENT