

- a) EDRR (Reports, Status, Next Steps) - Glenn Miller- *15 minutes*
 - i) Target audience suggestions
 - ii) reporting protocol
 - iii) other plants to list?
- b) Education & Outreach (Reports, Status, Next Steps) - Maggie Livesay- *20 minutes*
 - i) logo
 - ii) funding ideas
 - iii) Solicit new members
- c) Landscape Level Strategy (Reports, Status, Next Steps) – Crystal Durbecq- *15 minutes*
 - i) Recommendations for next steps from group
- d) BREAK- *5 min*
- e) Operations- (Reports, Status, Next Steps) Jenny Ayotte- *50 minutes*
- f) Funding Needs – *10 min*
- g) Upcoming events – *5 min*
 - i) Next group meeting:

List of committees and members

Organizational Structure		EDRR		E&O		Landscape Level	
Jenny Ayotte/ Holly Crosson	BSWCD	Heath Keirstead	BSWCD	Maggie Livesay	OSU Extension	Crystal Durbecq	BSWCD
Xan Augerot/ Kathleen Westly	MRWC	Glenn Miller	ODA	Joni Quarnstrom	USFS	Tom Kaye	IAE
Heath Keirstead	BSWCD	Henry Storch	BSWCD	Heath Keirstead	BSWCD	Seema Mangla	OSU
Peter Kenagy	Farm Bureau	Crystal Durbecq	BSWCD	Crystal Durbecq	BSWCD	Laurie Starha	Benton Co PW
Vern Holm	WIN					Glenn Miller	ODA
Becky Koepke-Hill	Stahlbush Island					Heath Keirstead	BSWCD

Excerpted from the BC CWMA Strategic Action Plan

OPERATIONAL ACTIONS

1. Ensure the CWMA has a coordinator to advance existing and future actions of the steering committee as well as ensure continued operation of the CWMA. **Responsibility:** Jennifer Ayotte and Heath Keirstead (Benton SWCD) as well as partners (funding) **Timeline:** March 2012
2. Seek the support of the Benton Soil and Water Conservation District to provide staff support to the newly formed Benton County CWMA. **Responsibility:** Jennifer Ayotte (Benton SWCD) **Timeline:** April 2012
3. Communicate the formation of the Benton CWMA to Benton County Commissioners in April 11th, 2012 (Public Works). **Responsibility:** Jennifer Ayotte (Benton SWCD) **Timeline:** April 2012
4. Create a directory of participating organizations in the Benton CWMA. **Responsibility:** Vern Holm (NWMP) will share a template directory, and the Benton SWCD will maintain a directory of CWMA partners.
5. Draft a Memorandum of Understanding for the Benton CWMA partners and route for signatures by all participating organizations. **Responsibility:** Vern Holm (NWMP) to share MOU template; Heath Keirstead (Benton SWCD) to route to partners for signatures. **Timeline:** All partners will sign the MOU by May 2012.
6. Adopt short- and long-term funding strategies for the Benton CWMA, including a description of how the CWMA will process funds in the short term as well as articulating a fiscal sponsor that will manage and disburse funds for large landscape-level projects. **Responsibility:** **Timeline:** July 2012
7. Within a two-year timeframe, conduct a self-assessment of the CWMA to develop strategies to enhance strengths and address weaknesses, and determine if the county would benefit from the creation of a weed control district. If the latter is true, consider forming a recommendation to county commissioners in support of a weed control district. Consider how the formation of a weed district might affect county municipalities. If a weed control district is created, articulate the roles and responsibilities of both the CWMA and the Weed District such that no gaps or overlaps are created (e.g., the CWMA may be responsible for outreach and education as well as restoration while the weed district may be responsible for on-the-ground management). **Responsibility:** Benton County CWMA steering committee **Timeline:** April 2015
8. To ensure continued sustainable funding for Benton County invasive species prevention, management, and outreach efforts, survey voters to determine if support exists for a tax levy. **Responsibility:** Benton County CWMA steering committee to propose tax levy to county commissioners. **Timeline:** April 2015
9. Regularly review the partners engaged in the CWMA and consider outreach to new partners (e.g., Oregon Small Woodland Landowners and the Farm Bureau) that can add strength to the partnership. **Responsibility:** Benton County CWMA steering committee **Timeline:** Ongoing

EDRR ACTIONS

1. Share with CWMA partners the process the Oregon Department of Agriculture uses to conduct risk assessments. **Responsibility:** Glenn Miller (Oregon Department of Agriculture) **Timeline:** February 2012
2. Develop criteria for restoration and management priorities based on areas on a set of articulate guidelines (e.g., where multiple agencies have intersecting priorities). **Responsibility:** Benton County CWMA steering committee **Timeline:** May 2012 and ongoing
3. Finalize the A (eradication) and B (containment) lists for Benton County and propose a C list, and provide criteria used to establish the lists. Consider agricultural weeds, and incorporate flexibility to address localized areas of infestation as well as return on investments) (see Appendix B). **Responsibility:** Glenn Miller (Oregon Department of Agriculture), Dominic Maze (City of Portland Bureau of Environmental Services), and Henry Storch (Benton SWCD) **Timeline:** April 2012

LANDSCAPE STRATEGY

4. Obtain additional GIS layers from Benton CWMA partners to continually inform restoration, management, and prevention priorities. **Responsibility:** Benton CWMA mapping committee **Timeline:** Consumers Power and Bureau of Land Management layers by May 2012; other partners on an ongoing basis.
5. Develop species-specific vector maps to help inform restoration, management, and prevention priorities. **Responsibility:** Benton CWMA mapping committee **Timeline:** July 2012